



## First Security Islami Bank Limited

### ICT Division

Head Office

Plot#12, 2<sup>nd</sup> & 3<sup>rd</sup> Floor, Main Road.

Block # A, P.S- Badda,

Bashundhara R/A, Dhaka-1229.

Web: [www.fsiblb.com](http://www.fsiblb.com); email: [ict@fsiblb.com](mailto:ict@fsiblb.com)

Ref: FSIBL/HO/ICT/0097/2022

Date: 05.04.2022

### REQUEST FOR PROPOSAL (RFP)

**For Purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center & Disaster Recovery (DR) Site.**

Bidder Reg. No.

### Section A: General Information

SN	Item	Description
1	Name of the Bank	First Security Islami Bank Limited
2	Procuring Entity Name	Information & Communication Technology Division
3	Invitation of tender for	Supply, implementation and renewal of License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center & Disaster Recovery (DR) Site as per technical specifications detailed in "Section C" hereunder from the eligible and registered Partners as specified in "Section B" hereunder.
4	Invitation for Quotation Ref. & Date	FSIBL/HO/ICT/97/2022 Date: 05.04.2022
5	Procurement Method	Open Tendering Method
6	Source of Fund	First Security Islami Bank Limited
7	Registration of bidders & price of Tender Document:	The interested eligible bidders have to enroll their name by submitting a prayer along with a non-refundable registration/enrollment fee <b>Tk.2,500.00 (Taka Two Thousand Five Hundred)</b> only in the form of "Payment Order" in favor of "First Security Islami Bank Limited" during submission of tender. No Tender documents will be sold physically. The bidder have to copy or download this tender documents from the website: <a href="http://www.fsiblb.com">www.fsiblb.com</a> and place them on their own letterhead to submit their bid.
8	Tender Process Dates & Times	<b>Tender Process</b>
		<b>Registration</b>
		<b>Submission</b>
		<b>Opening Time</b>
8	Pre-bid Schedule	<b>Start</b>
		<b>End</b>
		<b>Start</b>
		<b>End</b>
8	Pre-bid Schedule	<b>Start</b>
		<b>End</b>
		<b>Start</b>
		<b>End</b>
9	Place of opening and receiving tender documents	First Security Islami Bank Limited, Plot#12, 3 <sup>rd</sup> Floor, Main Road. Block # A, P.S- Badda, Bashundhara R/A, Dhaka-1229.
10	Composition of bid Price shall be inclusive of	The costs of complete purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center & Disaster Recovery (DR) Site as instructed by the bank, testing, commissioning, delivering to directed site and admissible VAT, excise duty, subsidiary duty, import duty, ATV, AIT etc. all types of taxes and revenues of the government and other regulatory authorities along with time value of money up to settlement of bills taking clearances from the end user of the bank.
11	Awarding the successful bidder	The bank may negotiate with the successful bidder or all bidders regarding price reduction modification if necessary before issuing the acceptance letter. A notification of award (NOA) will be provided by Bank to the successful bidder. Within 07 days of receipt of the Letter of Acceptance, the successful bidder shall sign a copy of it and return to the bank. Work must be completed within the time specified in the Work Order/Contract.
12	Payment & Security	The bidder shall furnish as bid security of 2.50% of the total financial offer in the form of bank draft or bank guarantee in the form of pay order or bank guarantee from any scheduled bank in favor of First Security Islami Bank Limited. The bid



		<p>security shall be submitted along with the tender inside the envelop marked as "Financial Offer- for <b>Purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center &amp; Disaster Recovery (DR) Site</b>" The bid security should be valid for 60 days after the date of bid opening. Any bid not accompanied by an acceptable bid security shall be rejected as non-responsive. The bid security of unsuccessful bidders will be returned within 7 days from the date awarding the successful bidder. The bid security of the successful bidder will be returned when the bidder has signed the NOA and furnished the required performance security. The bid security may be forfeited if (a) the bidder withdraws its bid during the period of bid validity specified in the bid form; (b) if a successful bidder fails to sign the contract and (c) if a successful bidder fails to furnish the performance security.</p> <p>Within 07 days of receipt of the notification of award from the Bank, the successful bidder shall furnish as performance security of 10% of total amount in the form of pay order or bank guarantee from any scheduled bank in favor of First Security Islami Bank Limited. The performance security should be valid for 90 (ninety) days.</p> <p>Bid shall remain valid for a period of 3 (Three) months after the date of opening of the proposals. In exceptional circumstances, prior to expiry of the original bid validity period, the Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.</p> <p>In case of a failure of the successful Bidder to provided Barracuda Email Security Gateway- 400 license in the prescribed time, the bidder will be liable to pay 0.5% of the Contract price as liquidated damages for every week after the deadline and will be deducted from the bill amount. The maximum penalty will be 10% of total contact price.</p>
13	<b>Submission of bidders Qualifications/Eligibility and curse of bidder</b>	The interested registered bidder shall copy the "bidders' qualification" form from the webpage and place them on their own letterhead write their qualifications and individual information in a separate sealed envelope with proper labeling mentioning- "Bidder's Qualifications /Eligibility for supplying, implementation and renewal of Barracuda Email Security Gateway- 400 " license, Name of the bidder & Registration No.
14	<b>Submission of Technical &amp; Financial Offer</b>	The interested registered bidder shall copy the Asked Technical Specifications and Financial Offer form from the webpage and place them on their own letterhead and write their price offer for Section "C"" in the designated field(s) and submit the document in a separate sealed envelope with proper labeling mentioning- "Financial Offer- for Purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center & Disaster Recovery (DR) Site", Name of the bidder & Registration No.
15	<b>Name and address of the Office for receiving tender(s)</b>	Vice President & Head of ICT Division (C.C.) First Security Islami Bank Limited, Plot#12, 3 <sup>rd</sup> Floor, Main Road. Block # A, P.S- Badda, Bashundhara R/A, Dhaka-1229.
16	<b>Address of Official Inviting Tender</b>	Do.
17	<b>Contact Details</b>	Telephone No. 02-8432613-22 Ext: 302,304 email: <a href="mailto:ict@fsibld.com">ict@fsibld.com</a>
18	<b>Special Instruction</b>	<p>The Bank Authority reserves the right to -</p> <ol style="list-style-type: none"> <li>1. Explain or clarify the terms of this tender notice in its own way,</li> <li>2. Bring necessary changes in the notice</li> <li>3. Increase or decrease the tender quantity</li> <li>4. Reject the lowest</li> <li>5. Reject any or all bids</li> <li>6. Select any bidder deems fit and proper by them</li> <li>7. Bidder have to bid full of the Section "C" &amp; "D"</li> </ol> <p>The bank authority can perform all the above things without assigning any reason. The bidder/supplier shall have no right to challenge the decision of the Bank Authority in any court of law or to any arbitrator.</p>






## **REQUEST FOR PROPOSAL (RFP)**

### **For Purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center (DC) & Disaster Recovery (DR) Site**

Tender Ref: FSIBL/HO/ICT/0097/2022

Date: 05.04.2022

Bidder Reg. No.

#### **Section B: Bidder's Information and Qualifications/Eligibility**

SN	Description	Qualification	Response	Remarks
01	Name of the Bidder	Required		Attach NID copy
02	Designation of the Bidder	Required		
03	Company Name	Required		
04	Company Type [ Proprietorship, Partnership, Private Limited, Public Limited etc.]	Required		
05	Website address of the company	Required		
06	Bidder's Office Phone No.	Required		Attach bill copy
07	Bidder's email address	Required		Send "Test" mail to ict@fsiblbld.com
08	Bidder's Mobile No.	Required		
09	Verified Business Address	Required		Attach proof
10	Name of Contact Person	Required		Attach NID copy
11	Designation of the contact Person	Required		
12	Official email address	Required		Send "Test" mail to ict@fsiblbld.com
13	Valid Trade License No.	Required		Attach proof
14	Valid VAT Registration No.	Required		Attach proof
15	Valid ETIN	Required		Attach proof
16	Valid IRC No.	Required		Attach proof
17	Authorization of the Principal	Required		Attach proof
18	Bank solvency certificate	Required		Attach proof
19	Are you adequately solvent to sale on? Credit for a period of 6 months or more?	Yes/No.		
20	Experience: The bidder must have 3 (Three) years of experience for supplying similar hardware & license in at least 3 (Three) different reputed organization in Bangladesh.	Required Organization- WO- Date- Quantity-		Attach proof
21	Are you Banned by any bank authority or? Government agency?	Yes/No		

**Statement of the bidder:** All the above information provided here in above are true. We will supply the order from genuine, valid and lawful sources and will pay all admissible VAT, Tax & other duties as per rule of the Government of Bangladesh.



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### **Section C: Technical/Financial Specifications for Purchasing License of Barracuda Email Security Gateway- 400 for a validity of 3 years for Data Center (DC) & Disaster Recovery (DR) Site**

Part Code	Product Description	Qty.	Service Duration (Months)	Bidder Response	
				Complaint (Y/N)	Remarks
BSF400a-e	Barracuda Email Security Gateway Appliance 400 Energize Updates Subscription	1	36		
BSF400a-h	Barracuda Email Security Gateway Appliance 400 Instant Replacement Subscription	1	36		
BSF400a-a	Barracuda Email Security Gateway Appliance 400 Advanced Threat Protection Subscription	1	36		
BSF400a-e	Barracuda Email Security Gateway Appliance 400 Energize Updates Subscription	1	36		
BSF400a-h	Barracuda Email Security Gateway Appliance 400 Instant Replacement Subscription	1	36		

\*\* The above mentioned price is inclusive of all costs, taxes & VATs as per rule of the government of Bangladesh.

Name of the Bidder :  
Designation of the Bidder :  
Company Name :  
Business Address :  
Mobile No. :



**Signature & Seal of the bidder**